CHANGE OF MAJOR AND/OR STATUS FORM
(Please Use Blue or Black Ink Pen ONLY)

_________________________ / ___________________ / ___________________
SS# 										RACC ID# 										Date

Last Name 										First Name 										Middle Name

☐ I am currently registered for: ☐ Summer 20____		☐ Fall 20____		☐ Spring 20____

☐ My current major is: ______________________________

☐ My current status is: ☐ Degree		☐ Non-degree		☐ Transient/guest

SELECT ONE OPTION ONLY

OPTION 1
☐ I want to change my major to: ____________________________________________

(Indicate new major)

OPTION 2
☐ I want to change my major to: ____________________________________________

(Indicate new major)

☐ DEGREE SEEKING - I understand that as a degree student I attained a high school diploma or GED and must do one of the following:

• Take the college placement test

• Submit official copies of college transcripts to Enrollment Services and have the placement test “waived” by the Coordinator of Assessment before registering for any future courses.

☐ NON-DEGREE SEEKING - I understand that as a non-degree student I am not eligible for financial aid and I must submit the Non-Degree Registration form before registering for any future courses.

☐ TRANSIENT/GUEST - I understand that as a transient/guest student I am not eligible for financial aid and I must submit the Permission to Transfer form before registering for any future courses.

OPTION 3
☐ I want to change my status to:

☐ DEGREE SEEKING - I understand that as a degree student I attained a high school diploma or GED and must do one of the following:

• Take the college placement test

• Submit official copies of college transcripts to Enrollment Services and have the placement test “waived” by the Coordinator of Assessment before registering for any future courses.

☐ NON-DEGREE SEEKING - I understand that as a non-degree student I am not eligible for financial aid and I must submit the Non-Degree Registration form before registering for any future courses.

☐ TRANSIENT/GUEST - I understand that as a transient/guest student I am not eligible for financial aid and I must submit the Permission to Transfer form before registering for any future courses.

I have discussed with my academic advisor this proposed change of major and am thoroughly familiar with the academic requirements involved. I hereby request that the change indicated be effected.

Student signature: _____________________________________________
 Advisor/Counselor Signature: _________________________________________

TO BE COMPLETED BY RECORDS STAFF - STUDENT NEEDS TO:

☐ Schedule and take the college placement test and/or have placement test “waived” by coordinator of assessment – refer to B-111

☐ Complete the Non-degree Registration form (non-degree status only) – refer to www.racc.edu

☐ Complete the Permission to Transfer form (transient status only) – refer to www.racc.edu

☐ No referral needed

Staff signature: _____________________________________________
 Date:__________________