

PHEAA Awarding Requirements

We listed some important awarding characteristics that you are required to maintain to retain your Pennsylvania Higher Education Assistance Agency (PHEAA) eligibility. PHEAA provides conditional awards until the schools returns your status within each area of the conditions listed below. Also, because of these conditions, PHEAA awards are not calculated into your bookstore account or deducted from your bill until the award is credited.

Major:

You may be eligible if your major is an **associate degree** when we look at your major once 20% of your semester has passed (census date), which generally takes place at the end of the third week of the semester. No program under two years of length is eligible to receive PHEAA.

If the normal length of time to complete your major when we check programs at census date is shorter than a two-year associate degree, you are NOT eligible.

Class Length (Module):

You may be eligible if you complete and earn credit for **at least one class within the 15 week semester**. Classes of other lengths can be added to the semester class to determine the prorated eligibility per semester. During the summer, only students who have at least one class 5 weeks in length or longer or students who are enrolled in consecutive sessions combining at least 5 weeks can be considered for the PHEAA award.

If you are enrolled only in classes less than 15 weeks in fall or spring or in classes less than 5 weeks in consecutive sessions in summer, you are NOT eligible.

College Level:

If you are enrolled in a minimum of 3 credits at or above the **100 level** you may be eligible for half time payment or a minimum of 6 credits you may be eligible for full-time payments. This requirement also holds true for summer enrollment.

If you are enrolled in ALL developmental courses at census date you are NOT eligible.

Enrollment:

If you are **actively attending** lecture class **or actively participating in your on-line class** you may be eligible to receive your PHEAA award based on that enrollment.

If you drop a class or abandon the course, it will not be included in the proration of your award. We can only pay for the courses that you have at the time of payment.

Academic Progress:

If you complete and earn **12 credits per full-time semester and 6 credits for half-time** each semester during any term for which you receive a PHEAA award, you may maintain eligibility. If you were enrolled last year and received PHEAA, we are required to count your successful completions from the past.

If you fall short, your current award will be denied until you achieve the minimum credits required for academic progress.

Please feel free to consult with our office if you have any questions. If you stop into the office, we can look at your specific eligibility to determine if any of these items may impact your award. Since we are not able to certify your award until census date, generally the third week of the semester, you will not be notified of eligibility adjustments until the semester under review.