

PLACEMENT TESTING RULES
Berks Hall Room 153
And Off-Campus Placement Testing Sites

- 1.) All students must have a valid, current photo ID before being seated for any testing (Passport, Driver's License, current year High School ID, State-issued ID).
- 2.) No cell phones, Bluetooth or other cellular devices, tablets, etc. These must be turned off and stored away. No cellular devices can be placed on the computer desk or used in any way during testing.
- 3.) No dictionaries, personal calculators, headphones or earbuds, student-brought scrap paper, food, or drinks are allowed at the testing desk at any time.
- 4.) No notes or scrap paper may leave the Testing Center once the test is concluded.
- 5.) A calculator is provided on-screen as needed during the placement test for certain mathematics questions. Scrap paper, pen, and pencils are also provided. Earplugs are available to reduce distractions.
- 6.) Hats, hoods, sunglasses, and earbuds must be removed before testing.
- 7.) All personal items must be stowed away before testing.
- 8.) Only students taking tests and the Proctor are allowed in the testing center.