



Program: Business Management, CC (39 credits)	Division: Business
Student:	ID#:

Program of Study							
√	Course#	Course Name	Cr.	Req.	Pre-requisites	Sem.	Grade
	ACC-105	Financial Accounting	3	X	COM 050/1 or ESL-050; IFT-110 (may be taken concurrently). BUS-110 recommended	Fall/Sp	
	ACC-110	Managerial Accounting	3	x	ACC-105, MAT-030	All	
	BUS-100	Introduction to Business	3	X	COM-061 or ESL-060 and COM050/1 or ESL-050	All	
	BUS-106	Business Communications	3	X	COM-121 or COM-122	All	
	BUS-220	Principles of Marketing	3	X			
	BUS-230	Business Law	3				
	COM-121*	English Composition I	3	X	COM-061 or ESL-060 and COM050/1 or ESL-050 with grades of C or better	All & OL	
	IFT-110	Microcomputer Applications	3	X	COM-061 or ESL-060 and MAT-020	All & OL	
	MGT-100	Principles of Management	3	X	COM-061 or ESL-060 and COM050/1 or ESL-050	All	
	MGT-200	Human Resource Management	3	X	COM-121 or COM-122 and MGT-100	Fall	
	MGT-210	Supervisory Management	3	X	MGT-100 and COM-121 or COM-122. Strongly recommended MGT-200	Spring	
	MGT-215	Human Relations in Business	3	X	COM-121 or COM-122	Fall/Sp	
	ORI-103	College Success Strategies	3	X		All & OL	

*Sections of these courses offered in the Honors Program, check <http://www.racc.edu/Academics/Honors/courses.aspx> for details.

The Business Management Certificate Program is designed to develop the skills necessary to implement and monitor effective business management practice. The knowledge gained from these courses will be helpful in entry-level management and management trainee positions. Coursework may later be applied to an Associate in Applied Science degree if the student desires.

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