

COMPUTER APPLICATIONS



WORKFORCE
READING AREA COMMUNITY COLLEGE

Computer skills are essential in every business. These courses will get you to the next level of computer skills for the workplace. You'll be able to create reports, office documents, manage databases, and more!

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Computer Applications

Price: \$2,130 plus fees, books, and supplies

Microsoft Office 365 including:

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- Excel I & II
- Outlook
- PowerPoint
- Word

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