



**TWIN VALLEY HIGH SCHOOL**  
**\* 2019-2020 \* DUAL ENROLLMENT**

COURSE NAME	Instructor	Register for Section #	# of credits	RACC COURSE NAME
Drawing	M. LeClair	ART 111-3502	3	Drawing
Painting		ART 121-3504	3	Painting
AP Studio	A. McKerns	ART 113-1501	3	Design I
Advanced Accounting	Sara Cipolla	ACC 105-3502	3	Financial Accounting (Hybrid)
Business Principles	Sara Cipolla	BUS 100-1501	3	Introduction to Business
		BUS 100-3501	3	Introduction to Business
Business Management	Sara Cipolla	MGT 100-3501	3	Principles of Management
Spanish III	Lauren Lewis	SPA 201-1506	3	Spanish III
Spanish III		SPA 201-3501	3	Spanish III
Spanish IV		SPA 202-1507	3	Spanish IV
Web Design and Development	Amy Williams	WEB 100-3501	3	Introduction to Web Design I

**Please Contact:**

**Jodi A. Corbett**

Director of Academic Partnerships/  
Special Assistant to the President

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**Start earning transferrable college credits** - in your high school classrooms - through Reading Area Community College's dual enrollment program. Cost \$99 a credit.

**How do you enroll in your high school's dual enrollment program? Follow these four steps.**

1. Digital Form:

**Apply** - online at RACC's Dual Enrollment website: [racc.edu/DE](http://racc.edu/DE)

*Don't skip this step if you are brand new to the Dual Enrollment program! You need to apply to the college so RACC can create a student record and register you for your courses. If you took dual enrollment courses in a previous year, you already have a record; thus, you can skip this step.*

2. Paper Forms:

**Detach** - the **Registration for Dual Enrollment/Disclosure of Information (FERPA)** waiver forms from the folder. Complete the **Registration for Dual Enrollment** by using the RACC Section numbers listed on the other side of this document. (See Note Below)

3. **Complete** - the **Disclosure of Information (FERPA)** waiver form on the reverse side of the Registration for Dual Enrollment form.

4. **Obtain** - all required signatures on both forms, and return the forms to your guidance office. *Your school counselor and your parent/guardian will need to sign the course registration form and you will need to sign both the FERPA waiver and course registration forms.*

**NOTE:** RACC Dual Enrollment section numbers designate several things;

For example: **BIO 150-1501**

**BIO 155-3501**

BIO says this is a biology course;

BIO says this is a biology course;

150 says this is Biology I;

155 says this is Biology II;

1501 says this is a fall course attached to a specific teacher.

3501 says this is a spring course attached to a specific teacher.

It is important that you use the correct section number.

**How do you pay your bill?**

RACC will send a bill directly to your home address by November 1 and is due upon receipt.

You can pay your bill or set up a payment plan by calling the Cashier's Office, ph: 610-607-6235 or 1-800-626-1665, ext. 6235 or by mailing a check to Reading Area Community College, Cashier's Office, BERKS HALL ROOM 107, 10 SOUTH SECOND ST. READING, PA 19603.

**Questions about Dual Enrollment?**

Jodi Corbett, Director of Academic Partnerships/Special Assistant to the President, at 610-607-6219, or email, [jcorbett@racc.edu](mailto:jcorbett@racc.edu)