## TULPEHOCKEN HIGH SCHOOL
* 2019-2020 * DUAL ENROLLMENT

Section numbers 15xx=courses are taken and *billed* in the Fall Semester;
Section numbers 35xx=courses are taken and *billed* in the Spring semester

<table>
<thead>
<tr>
<th>COURSE NAME</th>
<th>Instructor</th>
<th>Register for Section #</th>
<th># of credits</th>
<th>RACC COURSE NAME</th>
</tr>
</thead>
<tbody>
<tr>
<td>RACC English 12 (12)</td>
<td>C. Delehanty</td>
<td>COM 121-1504 ENG 125-3504</td>
<td>3</td>
<td>English Composition I Intro to Literature</td>
</tr>
</tbody>
</table>

Please contact:

**Jodi A. Corbett**
Director of Academic Partnerships/
Special Assistant to the President
jcorbett@racc.edu 610-607-6219

Updated: 8/8/2019
Start earning transferrable college credits - in your high school classrooms - through Reading Area Community College’s dual enrollment program. Cost $99 a credit.

How do you enroll in your high school’s dual enrollment program? Follow these four steps.

1. Digital Form:

   **Apply** - online at RACC’s Dual Enrollment website:  [racc.edu/DE]
   
   *Don’t skip this step if you are brand new to the Dual Enrollment program! You need to apply to the college so RACC can create a student record and register you for your courses. If you took dual enrollment courses in a previous year, you already have a record; thus, you can skip this step.*

2. Paper Forms:

   **Detach** - the *Registration for Dual Enrollment/Disclosure of Information (FERPA)* waiver forms from the folder. Complete the *Registration for Dual Enrollment* by using the RACC Section numbers listed on the other side of this document. (See Note Below)

3. **Complete** - the *Disclosure of Information (FERPA)* waiver form on the reverse side of the Registration for Dual Enrollment form.

4. **Obtain** - all required signatures on both forms, and return the forms to your guidance office. *Your school counselor and your parent/guardian will need to sign the course registration form and you will need to sign both the FERPA waiver and course registration forms.*

**NOTE:** RACC Dual Enrollment section numbers designate several things;

For example: BIO 150-1501    BIO 155-3501

**BIO** says this is a biology course;        **BIO** says this is a biology course;

**150** says this is Biology I;        **155** says this is Biology II;

**1501** says this is a fall course attached to a specific teacher.        **3501** says this is a spring course attached to a specific teacher.

It is important that you use the correct section number.

How do you pay your bill?
RACC will send a bill directly to your home address by November 1 and is due upon receipt.
You can pay your bill or set up a payment plan by calling the Cashier’s Office, ph: 610-607-6235 or 1-800-626-1665, ext. 6235 or by mailing a check to Reading Area Community College, Cashier’s Office, BERKS HALL ROOM 107, 10 SOUTH SECOND ST. READING, PA 19603.

Questions about Dual Enrollment?
   Jodi Corbett, Director of Academic Partnerships/Special Assistant to the President, at 610-607-6219, or email, jcorbett@racc.edu