# COURSE NAME | Instructor | Register for Section # | # of credits | RACC COURSE NAME
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AP Biology (G11,12) | S. Heckman | BIO 120-1502 | 4 | Biological Concepts
 | | | 3 | US History II: The Emergence of Modern American
Pre-calculus (G11,12) | P. Murphy | MAT 180-1503 | 3 | Pre-calculus
Honors/Dual Credit & AP Statistics (G12) | K. Moul | MAT 210-1508 | 3 | Statistics
Honors/Dual Credit & AP Calculus(AB)(G12) | | MAT 220-1508 | 4 | Calculus I
AP Physics I (G11, 12) | D. Stahler | PHY 120-1501 | 4 | Physics I
AP US Gov & Politics (G12) Honors/Dual Credit | L. Hoffman | POS 130-1504 | 3 | American Government

Please contact:

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Updated: 8/8/2019
Start earning transferrable college credits - in your high school classrooms - through Reading Area Community College’s dual enrollment program. Cost $99 a credit.

How do you enroll in your high school’s dual enrollment program? Follow these four steps.

1. **Digital Form:**

   **Apply - online** at RACC’s Dual Enrollment website: racc.edu/DE

   Don’t skip this step if you are brand new to the Dual Enrollment program! You need to apply to the college so RACC can create a student record and register you for your courses. If you took dual enrollment courses in a previous year, you already have a record; thus, you can skip this step.

2. **Paper Forms:**

   **Detach** - the *Registration for Dual Enrollment/Disclosure of Information (FERPA)* waiver forms from the folder. Complete the *Registration for Dual Enrollment* by using the RACC Section numbers listed on the other side of this document. *(See Note Below)*

3. **Complete** - the *Disclosure of Information (FERPA)* waiver form on the reverse side of the Registration for Dual Enrollment form.

4. **Obtain** - all required signatures on both forms, and return the forms to your guidance office. *Your school counselor and your parent/guardian will need to sign the course registration form and you will need to sign both the FERPA waiver and course registration forms.*

**NOTE:** RACC Dual Enrollment section numbers designate several things;

For example: **BIO 150-1501**

*BIO* says this is a biology course;  
*150* says this is Biology I;  
*1501* says this is a fall course attached to a specific teacher.

**BIO 155-3501**

*BIO* says this is a biology course;  
*155* says this is Biology II;  
*3501* says this is a spring course attached to a specific teacher.

It is important that you use the correct section number.

**How do you pay your bill?**

RACC will send a bill directly to your home address by November 1 and is due upon receipt. You can pay your bill or set up a payment plan by calling the Cashier’s Office, ph: 610-607-6235 or 1-800-626-1665, ext. 6235 or by mailing a check to Reading Area Community College, Cashier’s Office, BERKS HALL ROOM 107, 10 SOUTH SECOND ST. READING, PA 19603.

**Questions about Dual Enrollment?**

Jodi Corbett, Director of Academic Partnerships/Special Assistant to the President, at 610-607-6219, or email, jcorbett@racc.edu