The Bookkeeping/Accounting Certificate Program is designed for students who would like to work in the area of accounting as accounts receivable, accounts payable, payroll or billing clerks or as bookkeepers for small businesses. All coursework may later be applied to an Accounting Associate in Applied Science degree, if the student desires.

*Sections of these courses offered in the Honors Program, check [https://www.racc.edu/academics/honors-program](https://www.racc.edu/academics/honors-program) for details. **Online (OL)** may not be offered every semester. Please check the schedule.