

**Title: Retraining for Unemployed Individuals  
Due to Plant Closings and/or Layoffs**

**Effective Date: 10/12/22**

*(Effective with the 2008 Fall Semester)*

People in Reading and Berks County affected by plant closings and layoffs can enroll in credit or non-credit programs of study on a tuition-free basis.

Eligibility Requirements:

1. Students must be either (a) residents of Berks County at the time of layoff, or (b) affected by a Berks County business or industry plant closing or layoff.
2. Students may enroll for a maximum of one semester on a tuition-free basis and must complete the FAFSA. The value of the funding is reduced by the amount of the grants packaged for the semester. Students enrolling in a non-credit course or program can receive a maximum tuition waiver equivalent to the cost of fifteen (15) credit hours of instruction (tuition only) in one (1) credit semester of instruction. College staff will assist students in an attempt to secure the necessary financial aid to continue their education.
3. Cost such as fees, textbooks and supplies must be paid by the students.
4. Students must have been laid off, permanently or indefinitely, within twelve (12) months prior to the time they make application for the program.
5. The maximum expenditure to the college in a fiscal year will be limited to \$100,000.

SOURCE/LEGAL REFERENCE: F-22-05

RELATED POLICIES/REGULATIONS:

BOARD OF TRUSTEES HAS REVIEWED AND REAFFIRMS: 10/12/22

|             |                |       |                 |
|-------------|----------------|-------|-----------------|
| SUPERSEDES: | <u>F-17-18</u> | DATE: | <u>4/11/18</u>  |
|             | <u>E-07-02</u> |       | <u>10/10/07</u> |
|             | <u>E-02-4</u>  |       | <u>01/15/03</u> |
|             | <u>E-89-9</u>  |       | <u>02/14/90</u> |
|             | <u>E-87-27</u> |       | <u>12/03/87</u> |
|             | <u>E-96-3</u>  |       | <u>02/12/97</u> |