

MAKE TECHNOLOGY WORK FOR YOU

RACC STUDENTS ARE ASKED TO USE TECHNOLOGY OFTEN. HELP YOURSELF BY LEARNING WHAT TECHNOLOGY YOU WILL NEED AND HOW TO USE IT

WHAT?	WHAT CAN YOU DO HERE?	WHAT DO YOU NEED TO KNOW TO SET UP?	WHERE CAN YOU GET HELP?
WEB ADVISOR	<ul style="list-style-type: none"> • Get grades • Check your class schedule • Register for classes • Drop and add classes • Find faculty advisor • Get list of classes for major (Program Eval) • Check Financial Aid info 	<p>Username See letter or email you received for more information</p> <p>Password See letter or email you received for more information</p>	<p>Help desk in Student Union Building (near bookstore)</p> <p>Call the I.T. Help Desk: 610-372-4721 x 5171</p>
RACC EMAIL	<ul style="list-style-type: none"> • Get weekly newsletter • Get waitlist info • Communicate with faculty and staff • Get important info regarding deadlines, etc. 	<p>Username See letter or email you received for more information</p> <p>Password See letter or email you received for more information</p>	<p>Help desk in Student Union Building (near bookstore)</p> <p>Call the I.T. Help Desk: 610-372-4721 x 5171</p>
ANGEL	<ul style="list-style-type: none"> • Log on for class information (instructor will help) • Get class syllabi 	<p>Username is student ID number (without initial zero). First password is student ID number (without initial zero). Then create new password</p>	<p>Ask your instructor, stop in the Yocum Library, email angelhelp@racc.edu or call 610.372.4721 x5056</p>
PRINTING	<ul style="list-style-type: none"> • Print papers, articles, assignments, etc. 	<p>Username is same as WebAdvisor Password is RACC ID number Move quickly; system times out</p>	<p>Computer Lab P 131, Tutoring Center B 209, or Yocum Library</p>
YOCUM LIBRARY	<ul style="list-style-type: none"> • Access your Library account 	<p>Enter Borrower Barcode number found on the back of your library card with no spaces. Pin Number is the last 4 numbers of your</p>	<p>Stop in the Yocum Library, email library@racc.edu, or call 610-607-6237</p>

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	<ul style="list-style-type: none"> • Access Yocum Library databases 	<p>phone number</p> <p>Database passwords sent through RACC Ravens email</p>	<p>Library cards are free and good at most Berks County libraries</p>
<p>MY LAB</p> <p>(MATH, READING, WRITING, CHEMISTRY, BIOLOGY, ETC.)</p>	<ul style="list-style-type: none"> • Do homework • Get online tutorial help • Take quizzes and tests • Access the e-book • Much more 	<p>http://www.coursecompass.com</p> <p>Course ID # provided by your instructor</p> <p>Purchase access code at bookstore or online</p>	<p>Math Learning Center, B 506 (for MyMathLab)</p>
<p>E2 CAMPUS</p>	<ul style="list-style-type: none"> • Campus alerts • Emergencies • School closing info 	<p>Sign up at www.racc.edu</p> <p>Need current phone number or email address</p>	<p>Ask a staff member or check here:</p> <p>https://www.e2campus.net/my/racc/support.htm</p>
<p>GENERAL ADVICE</p>	<ul style="list-style-type: none"> • <i>Keep a list of user names and passwords in one secure location</i> • <i>Follow RACC on Facebook and Twitter</i> 	<ul style="list-style-type: none"> • <i>Commit your RACC ID number and Social Security number to memory</i> • <i>CHECK YOUR RACC EMAIL <u>DAILY</u></i> • <i>Get up-to-date info about campus activities, deadlines, events, etc.</i> 	<ul style="list-style-type: none"> • <i>Be willing to seek out help when you need it</i>

ALL INFO IS SUBJECT TO CHANGE. Info is accurate as of 01/2012, and is updated periodically.