



Program: Business Management, CC (39 credits)		Division: Business	
Student:	ID#:	Calendar Year: 2019-2020	

Program of Study

√	Course#	Course Name	Cr.	Req.	Pre-requisites	Sem.	Grade
	ACC-105	Financial Accounting	3	X	COM 098 or ESL-050 and ESL-060; IFT-110 (may be taken concurrently). BUS-110 recommended	F/Sp/OL	
	ACC-110	Managerial Accounting	3	x	ACC-105, MAT-030	All	
	BUS-100	Introduction to Business	3	X	COM-098 or ESL-060 and ESL-050	All & OL	
	BUS-106	Business Communications	3	X	COM-098 or ESL-060 and ESL-050	All	
	BUS-220	Principles of Marketing	3	X	BUS 100, COM-121/2	All & OL	
	BUS-230	Business Law	3	X	BUS 100 or OFT-230, COM-121	All&OL	
	COM-121*	English Composition I	3	X	COM-098 or ESL-060 and ESL-050 with grades of C or better	All & OL	
	IFT-110*	Microcomputer Applications	3	X	MAT-020	All &OL	
	MGT-100	Principles of Management	3	X	COM-098 or ESL-060 and ESL-050	All & OL	
	MGT-200	Human Resource Management	3	X	COM-121 or COM-122 and MGT-100	Fall	
	MGT-210	Supervisory Management	3	X	MGT-100 and COM-121 or COM-122. Strongly recommended MGT-200	Spring	
	MGT-215	Human Relations in Business	3	X	COM-121 or COM-122	All	
	ORI-103*	College Success Strategies	3	X		All & OL	

*Sections of these courses offered in the Honors Program, check <http://www.racc.edu/Academics/Honors/courses.aspx> for details.

Online (OL) may not be offered every semester. Please check the schedule.

The Business Management Certificate Program is designed to develop the skills necessary to implement and monitor effective business management practice. The knowledge gained from these courses will be helpful in entry-level management and management trainee positions. Coursework may later be applied to an Associate in Applied Science degree if the student desires.

Advisor's Contact Information:

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